

भारत सरकार  
वणिज्य एवं उद्योग मंत्रालय  
वणिज्य विभाग  
विकास आयुक्त का कार्यालय  
नोएडा विशेष आर्थिक क्षेत्र

नोएडा-ददरी रोड, फेज-2, नोएडा - 201305 (उत्तर प्रदेश)

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5237  
20/6/2024  
**OFFICE ORDER**

Date : .06.2024

With the approval of the Competent Authority, NSEZ, following Link Officer system at the level of Assistant Development Commissioner (ADCs) is ordered **w.e.f. 01.07.2024** and until further orders:-


**A. Link Officer system at the level of ADCs (w.e.f.01.07.2024)**

S. No.	Name of the Officer (S/Shri)	Link Officer (S/Shri)
1	Arun Kumar Agarwal (upon joining)	Mohan Veer Ruhella
2	Mohan Veer Ruhella	Pramod Kumar
3	Pramod Kumar	Prakash Chand Upadhyay
4	Prakash Chand Upadhyay	Rajendra Mohan Kashyap
5	Rajendra Mohan Kashyap	Arun Kumar Agarwal
6	Pankaj Sharma	Rajendra Mohan Kashyap
7	Karan Goyal	Prakash Chand Upadhyay
8	Vikas	Pramod Kumar

B . Further, with the approval of the Competent Authority, NSEZ, in partial modification of previous office orders, following allocation of work is ordered with immediate effect and until further orders:-

S.N.	Name (Shri/Smt.)	Work allocation
1.	Arun Kumar Agarwal, ADC (upon joining on or after 01.07.2024)	<ul style="list-style-type: none"><li>All work related to Softex of NSEZ units and Private SEZ units</li><li>REX registration</li><li>Work related to ITPG Developers (Ascendas) and GP Realtors including Parliament questions/Court cases&gt;Returns/ Reports/ Audit matters/RTI matters.</li><li>Any other work as assigned by senior officers.</li></ul>
2.	Santosh Kumari, Assistant	<ul style="list-style-type: none"><li>Softex work of NSEZ units and all private SEZ units</li><li>Any other work as assigned by senior officers</li></ul>
		<ul style="list-style-type: none"><li>All work of existing EOUs in Chandigarh,</li></ul>

3.	Anuj Dixit, UDC	<p>Haryana, Himachal Pradesh and Punjab including Parliament question/Court cases&gt;Returns/Report/ Audit matters/RTI matters/MEIS.</p> <ul style="list-style-type: none"> <li>• Work related promotional work of EOUs in Chandigarh, Haryana, Himachal Pradesh and Punjab</li> <li>• Implementation of Official Language Policy.</li> <li>• Any other work as assigned by senior officers.</li> </ul>
4.	Lokesh Kumar Jareda, LDC (upon joining w.e.f. 10.06.2024)	<ul style="list-style-type: none"> <li>• Work related to Estate Management Section concurrently with Shri A.S.Parihar, Steno-II</li> <li>• Any other work as assigned by senior officers.</li> </ul>
5.	Pramod Kumar, UDC	<ul style="list-style-type: none"> <li>• All works relating to implementation of labour laws/labour court issues &amp; Labour related matters including Parliament questions/Court cases&gt;Returns/ Reports/ Audit matters/RTI matters.</li> <li>• Any other work as assigned by senior officers.</li> </ul>
6.	Lalit Kumar, MTS	<ul style="list-style-type: none"> <li>• Online Diary/Receipt creation of new Dak at Reception Counter of NSEZ.</li> <li>• Any other work as assigned by senior officers.</li> </ul>

  
 (Kiran Mohan Mohadikar, IRS)  
 Deputy Development Commissioner

Copy to:-

1. OSD to DC- for information to DC.
2. PA to JDC – for information to JDC.
3. All DDCs/DCC/All ADCs/All DAs
4. ADC (IT) – for updation of hierarchy in e-Office, SEZ online system etc.
5. Notice Board.